

Brant Road and Springcliffe Patient Participation Group Committee

AGM Meeting

1830 hrs 20th April 2017

Attendees

Alice H	-	Chair
Colin F	-	Secretary
Ivan K	-	Committee Member
Karen S	-	Practice Member
Vicky D	-	Practice Member
Michael H	-	Committee Member
Helen K	-	Committee Member

Apologies

Kath H	-	Committee Member (Springcliffe)
Lesley J	-	Committee Member

Guest Speaker: Mark W, West Lincs CCG Communications Manager

1. **Welcome**

The Chair welcomed everyone to the meeting and thanked Mark W from West Lincs CCG for coming to talk to the committee on the STP.

2. **Apologies**

Apologies were received from Kath H and Helen J.

3. Election of Officials

The Chair and Secretary were both standing for re-election. There being no other candidates standing the committee voted and re-elected both officials unanimously.

3. **Sustainability and Transformation Plan (STP)**

Mark W spoke to the Committee on the STP for the whole of Lincolnshire. The STP is a high level complex plan to redesign and reshape healthcare provision to be sustainable. Currently Lincolnshire is overspent by £60m and unless there is major change this is only set to increase in the future.

One of the key aims of the STP is to provide more care away from hospital into your home and the community. The plan will bring together doctors, nurses, mental health practitioners, social care professionals, therapists and other community based professionals to work as one team in a neighbourhood linking in with wider services and support. It also proposes 7 day a week access to GP services, with practices working together in larger groups to provide access

to a range of services. More services currently provided in a hospital are intended to be moved out to primary care so they can be provided locally.

The Chair thanked Mark W for coming to speak to the Committee on this subject which is very complex. The Chair invited Mark back later in the year to give an update brief and he agreed. The Secretary to provide the PPG meeting date in September once known.

Action: Secretary

4. **Minutes and Actions Arising**

The minutes from the previous meeting were agreed. The only action arising was for the Secretary to circulate the summary from Alex N on STP which was completed.

5. **Secretary Update**

The Secretary provided an update on on PPG work since the last meeting. A summary is attached to these minutes.

6. **Health Awareness Event**

This subject was discussed but there were few confirmed bookings. A further planning meeting is being held next week. One issue was raised concerning whether or not Public Liability Insurance would be required or whether this was already covered in the hiring of the church hall. The Chair agree to check this out.

Action: Chair

8. **Any Other Business**

None.

9. **Next Meeting**

The next meeting will be at 1200hrs on 20 June 2017.

Secretary's Update

CCG Meeting 4th April 2017

- Presentation was given by retired Dr, Ian Lacy, on the General Practice Forward View - New Ways of Providing Primary Care
- Review took place on the Patient Council Terms of Reference
- Presentation given by Katie Swinburn on the work of the East Midlands Science Network - Patient and Public Involvement. They produce a regular newsletter which the Secretary has signed up to and will circulate to the PPG Committee when received.
- A draft Patient letter concerning the need for prior approval for some types of operation was discussed and was withdrawn by the CCG for further work.
- The Sustainability and Transformation Plan was only partially discussed due to time constraints but an extraordinary meeting will be called in May to discuss it in depth.

PPG Summary Update 2016/17

Since the last AGM, the PPG have been active and achieved the following:

- Met with the CQC during the inspection of the practice
- The PPG now have day to day management of the surgery Facebook page and now have started running the surgery Twitter page
- Developed and implemented a mini survey, analysed the results which were forwarded to the surgery for discussion.
- Maintained dialogue with the surgery on ongoing planned surgery refurbishment
- Held a cake sale in support of Marie Curie which raised £75.68p
- Begun the repainting and refurbishment of the children play area in the surgery. The mural paintwork is being undertaken by two local students as part of their coursework. A new play desk will be purchased from PPG funds once the work is complete.
- Incorporated Springcliffe surgery representatives onto the PPG committee in advance of any proposed merger of surgeries.
- Taken up our permanent position on the West Lincolnshire Clinical Commissioning Group's Patient Council which meets bi-monthly.
- Begun planning for a Health Awareness Event on 1st June 2017 at St Columba's Hall
- Become members of the East Midlands Academic Health Science Network
- Provided PPG representation at a planning event with the Lincolnshire Partnership NHS Foundation Trust on mental health